

RECORD OF PROCEEDINGS

**BOARD OF EDUCATION
CHILLICOTHE CITY SCHOOL DISTRICT**

Regular Meeting

March 23, 2020
Atwood District Office
5:00 p.m.

Members Present: Mrs. Corzine, Mr. Hartmus, Mr. Mullins, Mrs. Shoemaker

Members Absent: Mr. Bonner

Staff Present: Ms. Swinehart, Mrs. Lawwell

Call to Order

Mr. Mullins called the meeting to order and Mrs. Lawwell called the roll. Mr. Mullins announced the meeting was being recorded.

20-03-04 Approval of Board Agenda

It was moved by Mrs. Corzine and seconded by Mrs. Shoemaker to adopt the agenda for the March 23, 2020 Board of Education Regular Meeting as presented. Roll call: Mrs. Corzine - yes, Mr. Hartmus - yes, Mr. Mullins - yes, Mrs. Shoemaker - yes. The motion carried.

Public Participation

Mr. Mullins welcomed all visitors to the meeting and opened the floor for public participation. There was none.

20-03-05 Approval of Agreement with Artrup Collaborative

It was moved by Mr. Hartmus and seconded by Mrs. Corzine to authorize the following Agreement with Artrup Collaborative for Project Management Services for the interior and exterior modifications to the Cavalier Athletic Center as presented.

**AUTHORIZING AGREEMENT WITH ARTRUP COLLABORATIVE
FOR ARCHITECTURE - PROJECT MANAGEMENT SERVICES**

The Superintendent and / or Treasurer request authority to enter into an agreement with ARTRUP COLLABORATIVE for the Interior and Exterior Modifications to the existing Cavalier Athletic Center, 1245 Western Avenue, Chillicothe, Ohio 45601 in the amount of \$19,875 with a retainer fee of \$2,000.

Background:

1. ARTRUP COLLABORATIVE was selected, following the statutory qualifications-based selection process, by the District as the most qualified design firm to provide design services for the Cavalier Athletic Center.
2. The District has identified the need to modify the existing two story facility, gymnasium and exterior spaces. Should a structural engineering consultant be retained on the behalf of the project, the Engineer shall be paid directly by the Owner. The Architect shall coordinate and confirm fees negotiated with the Engineer and authorized by the owner.
3. Plumbing, HVAC, Electrical and Civil Engineering Design is to be provided as needed by the Contractor for the project in coordination with the Owner and / or Architect and paid by the Owner.
4. The following Scope of Basic Services is based on standard methods by which Architectural Services are provided to perform the work required to design and bid the project.
5. Any additional services that may be required will be identified and additional fees may be authorized accordingly. Fees may be adjusted depending on changes in scope of responsibility and / or time.
6. Boundary and Site Survey provided by the Owner.
7. After signing the agreement with ARTRUP COLLABORATIVE, the firm will work with the Cavalier Athletic Center Supervisor, Maintenance Supervisor, and Director of Operations to prepare the drawings and specifications for the Project, to assemble a bid package to issue to bidders for the work, to place a legal notice in the newspaper as required by the Ohio Revised Code, and to bring a recommendation to the Board for award of the contract for the work to the lowest responsible bidder.

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The Chillicothe City School District Board of Education resolves as follows:

1. Based upon the recommendation of the Superintendent and / or Treasurer, the Board authorizes an agreement with ARTRUP COLLABORATIVE in the amount of \$21,875.00 for the interior and exterior modification for the Cavalier Athletic Center.
2. The Superintendent and Treasurer are authorized to sign the agreement and related documents required for the Cavalier Athletic Center Project.
3. The Treasurer is authorized to issue a purchase order in the amount of \$21,875.00 for professional design services to be provided by Artrup Collaborative for the modification for the Cavalier Athletic Center project. Artrup Collaborative shall invoice monthly.

Roll call: Mrs. Corzine - yes, Mr. Hartmus - yes, Mr. Mullins - yes, Mrs. Shoemaker - yes. The motion carried.

20-03-06 Treasurer's Report and Recommendations

It was moved by Mr. Mullins and seconded by Mr. Hartmus to approve the following resolutions / recommendations as a group:

A. APPROVAL OF MINUTES

To approve the Board of Education minutes of the February 24, 2020 regular scheduled board meeting and the March 9, 2020 special board meeting as presented.

B. APPROVAL OF FINANCIAL REPORTS

To approve the financial reports for the month of February 2020 as presented.

C. APPROVAL OF RESOLUTION ACCEPTING AMOUNTS AND RATES

To approve the Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor as outlined and presented. (Document on file in the Treasurer's office.)

D. APPROVAL OF STATEMENTS OF WORK

To approve the Contracts for Statements of Work for Media & Video Services from July 1, 2019 - June 30, 2020 and July 1, 2020 - June 30, 2021 for Andrew Vitatoc and Vanessa George in the amount of \$3,142 each year as presented.

E. APPROVAL OF ERATE CONTRACT

To approve the Erate Contract with Education Plus, LLC for a period of 3 years, FY21, FY22, and FY23 in the amount of \$5,000 per year as presented.

F. ACCEPTANCE OF GIFTS / DONATIONS

To accept the following gifts and donations as listed.

\$ 50,000.00	from the American Electric Power Foundation to the Cavalier Athletic Center
\$ 1,250.00	from the First Capital Rotary Foundation for the Mobile Meals Program
\$ 500.00	from the CHS Touchdown Club for the Mobile Meals Program
\$ 220.00	combined donations from employees for the Mobile Meals Program
\$ 200.00	from Jerry's Pizza West for the Cavalier Closet

Roll call on above group of resolutions: Mrs. Corzine - yes, Mr. Hartmus - yes, Mr. Mullins - yes, Mrs. Shoemaker - yes. The motions carried.

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20-03-07 Superintendent’s Recommendations

It was moved by Mr. Mullins and seconded by Mrs. Corzine to approve the following resolutions / recommendations as a group:

A. BOARD POLICY CONSIDERATIONS – REVIEW ONLY

These policies are presented for review prior to recommendation at the April 2020 Board of Education regular meeting. These policies reflect the changes to bring District policies into compliance with the current laws and are recommended by the Ohio School Board Association.

Revised Policies

*BDC	Executive Sessions
BDDG	Minutes
GBCB	Staff Conduct
GBH	Staff - Student Relations (Also JM)
*IJA	Career Advising
*JED	Student Absences and Excuses
*JEE	Student Attendance Accounting (Missing and Absent Children)
*JFCF	Hazing and Bullying (Harrassment, Intimidation and Dating Violence)
*JFCF-R	Hazing and Bullying (Harrassment, Intimidation and Dating Violence)
JM	Staff - Student Relations (Also GBH)

New Policy

*IKFC	Graduation Plans and Students at Risk of Not Qualifying For A High School Diploma
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B. APPROVAL OF 2020 - 2021 CHS COURSE PLANNING HANDBOOK

To approve the 2020 - 2021 Chillicothe High School Course Planning Handbook which was presented for review at the February 24, 2020 regular schedule board meeting as presented.

C. APPROVAL OF GRADUATION SEALS

To approve new Graduation Seals for the Class of 2018 and beyond as presented.

D. APPROVAL OF PERSONNEL ITEMS

To approve the following personnel recommendations pursuant to the terms and conditions of the new employee’s individual contract and his / her job description. Said employment will be contingent upon (1) receipt of a satisfactory criminal record check, (2) receipt of licensure / certification from ODE (3) verification of experience and training, and (4) negative results on the drug testing.

1. Employment – Certificated Personnel – 2020 - 2021 School Year
Pius “Xavier” Halder – Two Year Limited Contract for 2020-2021 through 2021-2022
2. Certified Personnel Assignment Transfer – 2020 - 2021 School Year
Ashley Gillum – CIS Stem Specialist to CIS 3rd Grade Teacher
3. Substitute Personnel (used on an as needed basis) 2019 - 2020 School Year
Gabby Wolford – Substitute Teacher, \$100 / day
Amanda Smith – Substitute Teacher, \$100 / day
John Rawson – Substitute Teacher, \$100 / day

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Tammie Sims – Substitute Aide – \$10 / hour

Amanda Smith – Substitute Aid – \$10 / hour

Tammie Sims – Substitute Secretary / Clerical – \$10 / hour

4. Supplemental Contract – 2019 - 2020 School Year

Steve Bayless – CHS – Asst Track Coach – 0 exp

5. Volunteers – 2019 - 2020 School Year

Joshua Kidder – CHS – Asst Baseball Coach

Roll call on above group of resolutions: Mrs. Corzine - yes, Mr. Hartmus - yes, Mr. Mullins - yes, Mrs. Shoemaker - yes. The motions carried.

Board Member Comments

Mr. Mullins noted that we need to increase our fund raising efforts for the Mobile Meals program since it looks like we will be continuing to provide meals to the students for a longer period of time.

20-03-08 Adjournment

It was moved by Mr. Hartmus and seconded by Mrs. Shoemaker to adjourn. Roll call: Mrs. Corzine - yes, Mr. Hartmus - yes, Mr. Mullins - yes, Mrs. Shoemaker - yes. The motion carried.

The meeting adjourned at 5:05 p.m.