

**RECORD OF PROCEEDINGS**

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**BOARD OF EDUCATION  
CHILlicothe CITY SCHOOL DISTRICT**

Regular Meeting

May 18, 2020  
CHS/CMS Commons Area  
5:30 p.m.

Members Present: Mr. Bonner, Mrs. Corzine, Mr. Hartmus, Mr. Mullins, Mrs. Shoemaker

Staff Present: Ms. Swinehart, Mrs. Lawwell

**Call to Order**

Mr. Mullins called the meeting to order and Mrs. Lawwell called the roll. Mr. Mullins announced the meeting was being recorded.

**20-05-01 Approval of Board Agenda**

It was moved by Mr. Hartmus and seconded by Mrs. Corzine to adopt the agenda for the May 18, 2020 Board of Education Regular Meeting as amended. Roll call: Mr. Bonner-yes, Mrs. Corzine - yes, Mr. Hartmus - yes, Mr. Mullins - yes, Mrs. Shoemaker - yes. The motion carried.

**Public Participation**

Mr. Mullins welcomed all visitors to the meeting and opened the floor for public participation. There was none.

**20-05-02 Treasurer's Report and Recommendations**

It was moved by Mr. Mullins and seconded by Mr. Hartmus to approve the following resolutions / recommendations as a group:

A. APPROVAL OF MINUTES

To approve the Board of Education minutes of the April 27, 2020 regular board meeting as presented.

B. APPROVAL OF FINANCIAL REPORTS

To approve the financial reports for the month of April 2020 as presented.

C. APPROVAL OF MVECA SERVICE AGREEMENT FOR FY2021

To approve the MVECA Service Agreement for FY2021 as presented.

D. APPROVAL OF MVECA SERVICE TECHNICIANS AGREEMENT FOR FY2021

To approve the MVECA Service Technicians Agreement for FY2021 as presented.

E. ACCEPTANCE OF GIFTS / DONATIONS

To accept the following gifts and donations as listed.

\$1,500.00 From Chillicothe Correctional Institute for the Cavalier Closet

\$ 300.00 From Dale and Lou Ann Ieirns for the Mobile Meals Program

Roll call on above group of resolutions: Mr. Bonner - yes, Mrs. Corzine - yes, Mr. Hartmus - yes, Mr. Mullins - yes, Mrs. Shoemaker - yes. The motions carried.

**20-05-03 Superintendent's Recommendations**

It was moved by Mrs. Corzine and seconded by Mr. Hartmus to approve the following resolutions / recommendations as a group:

## RECORD OF PROCEEDINGS

Regular Meeting

May 18, 2020

### A. APPROVAL OF RESULTS OF THE 2020-2021 OPEN ENROLLMENT LOTTERY

To approve the results from the Open Enrollment Lottery for the 2020-2021 school year as presented.

\*Note - Mr. Hartmus abstained from voting for Item A, line 70 only.

### B. APPROVAL OF THE 2020-2021 CIS STUDENT HANDBOOK

To approve the 2020-2021 Chillicothe Intermediate School Student Handbook as presented.

### C. APPROVAL OF THE 2020-2021 CPS STUDENT HANDBOOK

To approve the 2020-2021 Chillicothe Primary School Student Handbook as presented.

### D. APPROVAL OF THE 2020-2021 PRESCHOOL HANDBOOK

To approve the 2020-2021 Chillicothe Preschool Handbook as presented.

### E. APPROVAL OF BOARD POLICY REVISIONS

To approve the following Board Policy Revisions. The policies were presented for review at the March 2020 Board of Education meeting. The policies reflect the changes to bring District policies into compliance with the current laws and are recommended by the Ohio School Boards Association.

#### **REVISED**

*BDC	Executive Sessions
BDDG	Minutes
GBDDG	Staff Conduct
GBH	Staff - Student Relations (Also JM)
*IJA	Career Advising
*JED	Student Absences and Excuses
*JEE	Student Attendance Accounting (Missing and Absent Children)
*JFCF	Hazing and Bullying (Harrassment, Intimidation and Dating Violence)
*JFCF-R	Hazing and Bullying (Harrassment, Intimidation and Dating Violence)
JM	Staff - Student Relations (Also GBH)

#### **NEW**

*IKFC	Graduation Plans And Students At Risk of Not Qualifying For A High School Diploma
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### F. APPROVAL OF PERSONNEL ITEMS

To approve the following personnel recommendations pursuant to the terms and conditions of the new employee's individual contract and his / her job description. Said employment will be contingent upon (1) receipt of a satisfactory criminal record check, (2) receipt of licensure / certification from ODE (3) verification of experience and training, and (4) negative results on the drug testing.

1. Resignation - Certificated Personnel 2019-2020 School Year  
Guyanna Black – CHS – English / Language Arts Teacher effective the end of the 2019-2020 school year
2. Employment – Certificated Personnel 2020-2021 School Year  
Allie Murray – Chillicothe Intermediate School – 4<sup>th</sup> Grade Teacher, 0 exp – Bachelors – \$39,002 – effective for the 2020-2021 School Year
3. Assignment Transfer – Certificated Personnel 2020-2021 School Year

## RECORD OF PROCEEDINGS

Regular Meeting

May 18, 2020

Dustin Tyler from Assistant Principal at CIS to Assistant Principal at CPS effective for the 2020-2021 School Year

4. Assignment Transfers – Classified Personnel 2020-2021 School Year

Barb Nichols from 2<sup>nd</sup> Shift Custodian at CIS to 2<sup>nd</sup> Shift Custodian at CPS effective for the 2020-2021 School Year

Matthew “Clint” Hatfield from 4 hour Custodian at CIS to 2<sup>nd</sup> Shift Custodian at CIS effective for the 2020-2021 School Year

Bethany Estep from 5 hour Hall Monitor at CPS to 5 hour Lunchroom Worker at CHS effective for the 2020-2021 School Year

5. Step Salary Increases – Effective 1<sup>st</sup> Semester 2020-2021

Jerri Crabtree from a Masters +15 to a Masters +30

Mary Jo Callahan from a Masters to a Masters +15

Ina Ogle from a Bachelor’s +150 to a Masters

6. Extended Days for the 2019-2020 School Year

Mary Montgomery – 5 days

7. Employments – Summer Food Service Program

Gary Oyer – Driver

Mack Stotridge – Driver

Dona Sparks – Driver

Angela Hoffner – Driver

Amy Baker – Driver

Nicole Sitko – Lunchroom Manager

Lisa Risner – Lunchroom Manager

Misti Griffie – Lunchroom Worker

Joyce Neff – Lunchroom Worker

Jessica Powers – Lunchroom Worker

Michelle Roll – Lunchroom Worker

Pam Behmer – Lunchroom Worker

Sharon Richardson – Lunchroom Worker

Brittany Ragland – Lunchroom Worker

Roll call on above group of resolutions: Mr. Bonner - yes, Mrs. Corzine - yes, Mr. Hartmus - yes, Mr. Mullins - yes, Mrs. Shoemaker - yes. The motions carried. (\*Note - Mr. Hartmus abstained from voting for Item A, line 70 only.)

### DISCUSSION / INFORMATIONAL ITEMS

#### Schedule Five Year Forecast Presentation

Mr. Mullins noted that with everything going on in the state with the pandemic, state funding and the District’s budget reduction planning, he asked Treasurer Lawwell to hold off on a Five Year Forecast Presentation until the reduction plan options could be reviewed and presented to the Board. A special meeting was scheduled for Tuesday, May 26, at 5:00 p.m. in the CMS/CHS Auditorium.

#### Reduction Plan

Mr. Mullins opened the discussion saying the Administration has looked at different reduction scenarios and the one chosen has the least impact on the number of personnel affected. The largest reduction has been made in the Purchased Services category. Superintendent Swinehart reviewed the percentage of areas being reduced as follows: 68% Reduction in Purchased Services; 11% Reduction in Certificated Personnel; 11% Reduction in Classified Personnel; and 10% Reduction in Administration. Treasurer Lawwell noted that spending for the year was right on target with the approved budget until the State budget cuts occurred. Thanks to our close monitoring of spending within the approved budget, we had a cash balance available to help cover the some of the reduction amount. Without making the proposed reductions, the District would have a negative balance in two years.

Mr. Mullins wrapped up the discussion saying it is important to collect feed back from employees and parents before the proposed Reduction Plan is approved. Details are still being discussed about how opening school for the new year will look. Schools across Ohio are expecting Guidelines from the State to help with decisions on how to handle such things as bussing of students; class

## RECORD OF PROCEEDINGS

---

Regular Meeting

May 18, 2020

size reductions; or feeding students in the classroom as opposed to cafeteria scenarios. One thing is for certain, six foot distancing and wearing masks is not going away.

### **Board Member Comments**

Mr. Hartmus commended the CHS administrators, Counselors and Staff members for their dedication in planning the 2020 Graduation Ceremony. It was very obvious how much these staff members care and show their pride in the what the students have achieved.

Mr. Mullins noted that previous teacher Ashley Way had recently passed away and sent condolences to her family.

### **20-05-04 Adjournment**

It was moved by Mr. Hartmus and seconded by Mrs. Shoemaker to adjourn. Roll call: Mr. Bonner-yes, Mrs. Corzine - yes, Mr. Hartmus - yes, Mr. Mullins - yes, Mrs. Shoemaker - yes. The motion carried.

The meeting adjourned at 5:58 p.m.