

**RECORD OF PROCEEDINGS**

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**BOARD OF EDUCATION  
CHILLCOTHE CITY SCHOOL DISTRICT**

Special Meeting

June 7, 2021  
Atwood District Office  
Conference Room  
4:00 p.m.

Members Present: Mr. Bonner, Mrs. Corzine, Mr. Hartmus, Mr. Porter

Staff Present: Ms. Swinehart, Mrs. Lawwell

**Call to Order**

Mrs. Corzine called the meeting to order and Mrs. Lawwell called the roll. Mrs. Corzine announced the meeting was being recorded.

**21-06-01 Approval of Board Agenda**

It was moved by Mr. Hartmus and seconded by Mr. Porter to adopt the agenda for the June 7, 2020 Board of Education Special Meeting as presented. Roll call: Mr. Bonner-yes, Mrs. Corzine - yes, Mr. Dennis-yes, Mr. Hartmus - yes, Mr. Porter - yes. The motion carried.

**21-06-02 Treasurer's Report and Recommendations**

It was moved by Mrs. Corzine and seconded by Mr. Bonner to approve the following recommendation:

A. APPROVAL OF STATEMENT OF WORK – MEDIA AND VIDEO BOARD SERVICES

To approve the Statement of Work contracts for Andrew Vitatoe and Vanessa George effective July 1, 2021 to June 30, 2022 as presented.

Roll call: Mr. Bonner-yes, Mrs. Corzine - yes, Mr. Dennis-yes, Mr. Hartmus - yes, Mr. Porter - yes. The motion carried.

**21-06-03 Superintendent's Recommendations**

It was moved by Mr. Bonner and seconded by Mr. Hartmus to approve the following resolutions / recommendations as a group:

A. APPROVAL OF BOARD POLICY REVISIONS

To approve the following Board Policy revisions. These policies were presented for review at the May 24, 2021 Board of Education meeting. These policy changes bring District policies into compliance with the current laws and are recommended by the Ohio School Boards Association.

- BCA . . . . . Board Organizational Meeting
- BCFA . . . . . Business Advisory Council to the Board
- CBC . . . . . Superintendent's Contract
- EB . . . . . Safety Program
- EBC . . . . . Emergency Management and Safety Plans
- EBCD . . . . . Emergency Closings
- EBCD-R . . . . . Emergency Closings
- EFH . . . . . Food Allergies
- GA . . . . . Personnel Policies Goals
- GCB-2 . . . . . Professional Staff Contracts and Compensation Plans
- GCD . . . . . Professional Staff Hiring
- GCD-R . . . . . Certified Staff Hiring
- IF . . . . . Curriculum Development
- IGCG . . . . . Preschool Program
- IGD . . . . . Co-Curricular and Extra-Curricular Activities

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### RESCIND:

GBRA . . . . Family and Medical Leave Act Expansion (Families First Coronavirus Response Act)  
GBRA-R . . . Family and Medical Leave Act Expansion (Families First Coronavirus Response Act)  
GBRAA . . . Emergency Paid Sick Leave (Families First Coronavirus Response Act)  
GBRAA-R . . . Emergency Paid Sick Leave (Families First Coronavirus Response Act)

### B. DIGITAL ACADEMY STUDENT HANDBOOK FOR 2021-2022 FOR REVIEW

The Board received a copy of the 2021-2022 Digital Academy Handbook for their review.

### C. APPROVAL OF PERSONNEL ITEMS

To approve the following personnel recommendations pursuant to the terms and conditions of the new employee's individual contract and his / her job description. Said employment will be contingent upon (1) receipt of a satisfactory criminal record check, (2) receipt of licensure / certification from ODE (3) verification of experience and training, and (4) negative results on the drug testing.

#### 1. Employments – Certified Administration – 2021-2022 School Year

Dana Letts – District Curriculum Director – 2 year Contract – effective 2021-2022 school year  
Sarah Hawthorne – Digital Academy Principal – effective August 2, 2021 – Masters Degree, 1yr exp  
Knute Bonner – CHS – Athletic Director – Step 1 – 1 year contract effective 2021-2022 school year

#### 2. Employments – Certified Personnel – 2021-2022 School Year

Chelsea Irvin – CPS – 2<sup>nd</sup> Grade Teacher effective August 13, 2021, Bachelors Degree, 4 yrs exp  
– 1 yr contract  
Morgan Frederick – CHS – Permanent Substitute Teacher – effective August 13, 2021 – Bachelors  
Degree – 0 exp – 1 yr contract  
Alex Grow – CIS – Permanent Substitute Teacher – effective August 13, 2021 – Bachelors -0 exp –  
1 yr contract

#### 3. Employments – Classified Personnel – 2021-2022 School Year

Tabitha Muse – District – Homeless Coordinator – Step 5 – effective August 1, 2021  
Bethany Estep – District – Parent Mentor – Step 1 – effective August 13, 2021  
Mary Dalton – CPS – 4hr Aide – 0 exp – effective August 13, 2021  
Joy Barnes – CPS – 2<sup>nd</sup> Shift Custodian – 1 yr exp – effective June 8, 2021  
Catherine Thornburg – CPS – Aide – 0 exp – effective August 13, 2021  
Sarah Murray – CPS – Aide – 0 exp – effective August 13, 2021

#### 4. 2021 Summer School Employments

Renee Coffland – Summer School Teacher Substitute  
Beth Elliott – Summer School Tutor

#### 5. 2021 Summer Lunch Program Employment

Kelly Oyer – Lunchroom Worker

#### 6. 2021 Summer Integrated STEM Curriculum Designers

Amber Good	Aleysha Murray	Deborah Pentecost
Jessica Thompson	Kristin Parks	Nicholas Windland
Jerri Crabtree	Almeida Southwick	Anne Kincaid
Brandy Free	Treva Baker	

#### 7. 2021 Summer Digital Academy Course & Curriculum Creation

Heather Tarlton – STEM 7-12  
Cory Black – Career-Based Exploration 7-12

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- Sara Cory – Visual Art 7-12  
Nicholas Winland – Forensic Science 7-12  
Patrick Laughlin – Career Based Intervention 7-12  
Mala Kennard – Intro to Music 9-12  
Lori Dana – Art Appreciation 9-12  
Lori Dana – Visual Art 9-12  
Greg Phillips – Hispanic World Culture 9-12  
Jami Eckle – Francophone World Culture 9-12  
Ted Kobel – Physical Education 9-12  
Ted Kobel – Health 9-12  
Weston Davis – World History 9-12  
Travis Keirns – American Government 9-12  
Forbes Hamman – US History 9-12  
Dennis Bushong – Project Based Science 9-12  
Sean Vamos – Physical Science 9-12  
Chelsea Branham – Financial Algebra 9-12  
Tara Nicely – Algebra II 9-12  
Amanda Mickey – Algebra I 9-12  
Rob Strong – ELA 9-12  
Terri Arredondo – ELA III 9-12  
Rob Strong – ELA IV 9-12  
Christie Thomas – KG-2nd Grade  
Renee Coffland – 5-6 Grade  
Angela Francis – 7-8 Grade
8. Assignment Transfers – Certificated Personnel – 2021-2022 School Year  
Ed Warner from Teacher of Online Instruction to CPS Kindergarten Teacher effective for the 2021-2022 school year  
Pam Blakey – CIS – 3<sup>rd</sup> Grade Teacher to K-2 LLI Teacher at CPS effective for the 2021-2022 school year  
Tammy Morrissey from Kindergarten Teacher of Online Instruction to 1<sup>st</sup> Grade Teacher at CPS effective 2021-2022 school year  
Deanne Davis from 1<sup>st</sup> Grade Teacher of Online Instruction to Title Teacher at CPS effective 2021-2022 school year  
Renee Coffland from 5<sup>th</sup> Grade Teacher of Online Instruction to Grades 5-6 Teacher at the Chillicothe Digital Academy for the 2021-2022 school year  
Marilynn Greer from 5<sup>th</sup> Grade Teacher of Online Instruction to Grades 3-4 Teacher at the Chillicothe Digital Academy for the 2021-2022 school year  
Brenda Southworth from Teacher of Online Instruction to Instructional Specialist at CIS for the 2021-2022 school year  
Mary Ann Robertson from 2<sup>nd</sup> Grade Teacher of Online Instruction to 2<sup>nd</sup> Grade Teacher at CPS effective for the 2021-2022 school year  
Christie Thomas from 2<sup>nd</sup> Grade Teacher of Online Instruction to K-2 Teacher at the Chillicothe Digital Academy for the 2021-2022 school year  
Angela Francis from 7-8 ELA Teacher to Grades 7-8 Teacher at the Chillicothe Digital Academy
9. Assignment Transfers – Classified Personnel – 2021-2022 School Year  
Karrin Harris from Aide at CPS to Preschool Aide at Mt. Logan Learning Center (Preschool) effective 2021-2022 school year
10. Employment – Substitute Personnel (used on an as needed basis)  
Anna Nichols – Substitute Custodian
11. Extended Days for the 2021-2022 School Year  
Kim Hurst – 7 days

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12. Approval of Job Descriptions  
CHS Career Exploration Teacher  
Dean of Students

Roll call on above group of resolutions: Mr. Bonner - yes, Mrs. Corzine - yes, Mr. Dennis, Mr. Hartmus - yes, Mr. Porter - yes. The motions carried.

### **21-06-04 Superintendent's Recommendation**

It was moved by Mr. Porter and seconded by Mr. Bonner to approve the following Personnel Recommendation:

13. 2021 Summer Digital Academy Course & Curriculum Creation  
Chris Constable – Geometry 9-12

Roll call: Mr. Bonner-yes, Mrs. Corzine - yes, Mr. Dennis-yes, Mr. Hartmus - yes, Mr. Porter - yes. The motion carried.

### DISCUSSION / INFORMATIONAL ITEMS

#### **Esser Funds**

Treasurer Lawwell gave a brief update to the Board on Esser Funding and the plans for the use of that money.

#### **21-06-05 Executive Session**

It was moved by Mr. Hartmus and seconded by Mr. Porter to enter into executive session to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individual unless such person requests a public hearing and consider the purchase or sale of property. Roll call: Mr. Bonner-yes, Mrs. Corzine - abstain, Mr. Dennis-yes, Mr. Hartmus - yes, Mr. Porter - yes. The motion carried.

Executive Session began at 4:39 p.m.

Regular Session resumed at 6:32 p.m.

#### **21-06-06 Adjournment**

It was moved by Mr. Hartmus and seconded by Mrs. Corzine to adjourn. Roll call: Mr. Bonner-yes, Mrs. Corzine - yes, Mr. Dennis-yes, Mr. Hartmus - yes, Mr. Porter - yes. The motion carried.

The meeting adjourned at 6:33 p.m.