

RECORD OF PROCEEDINGS

**BOARD OF EDUCATION
CHILLICOTHE CITY SCHOOL DISTRICT**

Regular Meeting

June 28, 2021
5:00 p.m.
CHS/CMS Commons

Members Present: Mr. Bonner, Mrs. Corzine, Mr. Dennis, Mr. Hartmus, Mr. Porter

Staff Present: Ms. Swinehart, Mrs. Lawwell

Call to Order

Mrs. Corzine called the meeting to order and Mrs. Lawwell called the roll. Mrs. Corzine announced the meeting was being recorded.

Pledge of Allegiance

The Pledge of Allegiance was led by Mrs. Corzine..

21-06-07 Approval of Board Agenda

It was moved by Mr. Hartmus and seconded by Mr. Bonner to adopt the agenda with addendums for the June 28, 2021 Board of Education Regular Meeting as presented. Roll call: Mr. Bonner-yes, Mrs. Corzine - yes, Mr. Dennis-yes, Mr. Hartmus - yes, Mr. Porter - yes. The motion carried.

Preschool Building Update

Mr. Mullins updated the Board with an overview of the planning on the new Preschool / Digital Academy building. We have had meetings with the architects and visited some schools in Dayton a few weeks ago. He reviewed the status of the ESSER Funding process. His presentation included conceptual site plans for different size buildings with wings or pod communities and a varying number of classroom options for the Board's consideration, discussion and to offer their input. The Board asked Mr. Mullins to make sure the City of Chillicothe and City Council are aware of the District's plans in order to keep the community aware.

Award Presentation

Mrs. Corzine presented Treasurer Debbie Lawwell the Ohio Auditor of State's Award for Excellence in Financial for the 2019-2020 fiscal year.

Public Participation

Mrs. Corzine welcomed all visitors to the meeting and opened the floor for public participation. There was none.

Legislative Update

Mrs. Corzine reported the Ohio School Boards Association Journal magazine has an article reporting on the state legislature's work to change the reporting measures for schools on the State Report Cards. Discussions are on going and updates will be made as more information is available.

BOARD ACTION

21-06-08 Acceptance of Resignation – Chillicothe Parks and Recreation Board

It was moved by Mr. Hartmus and seconded by Mrs. Corzine to accept the resignation of Brad Cosenza from the Chillicothe Parks and Recreation Board appointment effective immediately. Roll call: Mr. Bonner-yes, Mrs. Corzine - yes, Mr. Dennis-yes, Mr. Hartmus - yes, Mr. Porter - yes. The motion carried.

21-06-09 Treasurer's Report and Recommendations

It was moved by Mr. Hartmus and seconded by Mr. Bonner to approve the following resolutions / recommendations as a group:

A. APPROVAL OF MINUTES

To approve the Board of Education minutes of the May 24, 2021 regular scheduled board meeting and

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the June 7, 2021 special meeting as presented.

B. APPROVAL OF FINANCIAL REPORTS

To approve the financial reports for the month of May 2021 as presented.

C. APPROVAL OF THE FINAL AMENDED CERTIFICATE OF ESTIMATED RESOURCES

To approve the Final Amended Certificate of Estimated Resources for FY21 as presented.

D. APPROVAL OF FINAL APPROPRIATIONS FY 2021

To approve the Final Appropriations for FY 2021 as presented.

E. APPROVAL OF FUND TO FUND ADVANCES

To approve the following Fund to Fund Advances needed to close the Fiscal Year 2021. Fund to Fund Advances move money between funds for a temporary period of time and will be repaid to the originating fund in FY2022.

From: 001 General Fund \$ 507,863.41

To:

013-0000	\$ 23,067.10
018-9602	\$ 6,336.22
507-9212	\$ 267,937.16
507-9221	\$ 117,654.00
510-9212	\$ 13,179.12
516-9211	\$ 13,741.80
536-9211	\$ 36,300.00
572-9211	\$ 12,473.12
590-9211	\$ 17,174.89

F. APPROVAL OF FY22 TEMPORARY APPROPRIATIONS

To approve the following Temporary Appropriations for FY22 as presented.

<u>FUND TYPE</u>	<u>DESCRIPTION</u>	<u>APPROPRIATION AMOUNT</u>
GOV/GENERAL	001 - GENERAL	\$ 33,363,510.00
GOV/DEBT	002 - BOND DEBT	\$ 3,778,700.00
GOV/CAPITAL	003 - P.I.	\$ 1,185,371.00
GOV/CAPITAL	004 - L.F.I.	\$ 35,790.55
PRO/ENTERPRISE	006 - Food Service	\$ 1,400,000.00
ENDOWMENT	008 - Blosser Fund	\$ 10,339.44
GOV/CAPITAL	010 - Classroom Facilities Maintenance	\$ 1,396,589.98
PRO/ENTERPRISE	013 - Cavalier Athletic Fund	\$ 87,795.00
GOV/SPECIAL	018 - Public School Support	\$ 69,350.00
GOV/SPECIAL	019 - Other Grants	\$ 38,625.21
FID/AGENCY	022 - Unclaimed Funds	\$ 4,000.00
GOV/SPECIAL	034 - Classroom Facilities Maintenance	\$ 190,000.00
GOV/SPECIAL	035 - Termination Benefits	\$ 149,000.00
GOV/CAPITAL	070 - Capital Projects	\$ 372,000.00
FID/AGENCY	200 - Student Managed Activities	\$ 60,995.50
GOV/SPECIAL	300 - Athletics	\$ 135,760.00

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GOV/SPECIAL	401 - Auxiliary Services	\$	225,000.00
GOV/SPECIAL	439 - Early Childhood	\$	108,000.00
GOV/SPECIAL	451 - Connectivity Fee	\$	7,200.00
GOV/SPECIAL	467 - Wellness	\$	169,000.00
GOV/SPECIAL	499 - State Mentor Grant	\$	30,097.42
GOV/SPECIAL	507 - ESSER Funds	\$	10,781,955.24
GOV/SPECIAL	510 - Other Grants	\$	21,571.79
GOV/SPECIAL	516 - IDEA	\$	706,561.28
GOV/SPECIAL	536 - School Improvement	\$	36,300.00
GOV/SPECIAL	572 - Title / Homeless	\$	1,779,211.12
GOV/SPECIAL	587 - IDEA Preschool	\$	14,500.00
GOV/SPECIAL	590 - Title II A	\$	228,719.78
GOV/SPECIAL	599 - Other Misc Grants	\$	176,475.49

G. APPROVAL TO USE SETBAL PROGRAM

To approve the Treasurer to use SETBAL Program for all funds to actual numbers.

H. APPROVAL OF CONTRACTED ESC EMPLOYEES

To approve the contract with the ESCCO for employees contracted through the ESCCO beginning July 1, 2021 - June 30, 2022 as presented.

I. APPROVAL OF CONTRACT WITH MILLHUFF - STANG

To approve the contract with Millhuff - Stank, CPA for the audit from period July 1, 2020 - June 30, 2025 as presented.

J. REVIEW OF PROCEDURES FOR INDIVIDUALS ADDRESSING THE BOARD OF EDUCATION

Board Members were presented with a form for Procedures for Individuals Addressing the Board of Education for their review before it is submitted for approval at the August regular board meeting.

K. APPROVAL OF MECHANICAL CONSTRUCTION COMPANY CHILLER CONTRACT

To approve the contract for 2 chillers at the HS/MS complex with Mechanical Construction Company at a cost of \$424,950 effective July 1, 2021 as presented.

L. APPROVAL OF FORECAST 5 ANALYTICS CONTRACT FOR 2021-2022 SCHOOL YEAR

To approve the contract with Forecast 5 Analytics for the 2021-2022 school year as presented.

M. APPROVAL OF LIABILITY / FLEET INSURANCE PLAN

To approve the purchase of Liability / Fleet Insurance for the District through the Reed & Bauer Insurance Agency, SORSA for the quoted price of \$143,114 as presented.

N. APPROVAL OF PURPOSE STATEMENT FOR THE CHILICOTHE DIGITAL ACADEMY

To approve a new Purpose Statement for the Chillicothe Digital Academy Public School Support Fund 018-9004 as presented.

O. APPROVAL OF UPDATED ADMINISTRATIVE SALARY SCHEDULE FOR FY22

To approve the Updated Administrative Salary Schedule for FY22 as presented.

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P. APPROVAL OF RESOLUTION FOR EMPLOYER PICKUP OF EMPLOYEE CONTRIBUTIONS

To approve the following Resolution for Employer Pickup of Employee Contributions as presented.

ADOPTION OF PICKUP

Be it resolved, effective August 1, 2021, the Chillicothe City School District agrees to pick up – up to 14% of the employee contributions required by Section 3307.26, Revised Code, on behalf of select Certified Administrators. Chillicothe City School District is permitted to pick up employee contributions pursuant to Section 3307.27, Revised Code, and Section 414(h)(2) of the Internal Revenue Code. These picked-up contributions, although designated as employee contributions, are being paid by the Chillicothe City School District in lieu of employee contributions and up to 14% shall be paid by the Board as a fringe benefit in addition to the contract salary otherwise payable to the employee. These contributions shall be treated as additional compensation and included in salary for retirement purposes.

Employees in the select Certified Administrators Group may not opt out of the picked-up contributions or elect to receive the contributed amount directly instead of having them picked up by the Chillicothe City School District and paid to STRS Ohio.

Q. ACCEPTANCE OF GIFTS / DONATIONS

To approve the following list of Gifts / Donations as presented:

- \$ 4,061.38 From the CHS Baseball Boosters for New Baseball Jerseys
- \$ 500.00 Anonymous Donation to Keys to Success for Gift Cards to the Graduates of the Bridges Academy.
- \$ 412.95 Anonymous Donation for Graduating Seniors for Student fees owed.

Roll call on above group of resolutions: Mr. Bonner - yes, Mrs. Corzine - yes, Mr. Dennis, Mr. Hartmus - yes, Mr. Porter - yes. The motions carried.

21-06-10 Superintendent’s Recommendations

It was moved by Mr. Bonner and seconded by Mr. Porter to approve the following resolutions / recommendations as a group:

A. APPROVAL OF CMS COURSE PLANNING HANDBOOK FOR 2021-2022

To approve the 2021-2022 CMS Course Planning Handbook as presented.

B. APPROVAL OF STATEMENT OF WORK FOR DEBBIE BETTENDORF FOR 2021-2022

To approve the Statement of Work for Debbie Bettendorf that will commence on July 1, 2021 through June 30, 2022 as recommended.

C. APPROVAL OF THE 2021-2022 ATHLETIC HANDBOOK

To approve the 2021-2022 CHS Athletic Handbook as presented.

D. APPROVAL OF THE BULLYING REPORT FOR 2020-2021 SCHOOL YEAR SECOND SEMESTER

To approve the Bullying Report for the 2nd Semester of the 2020-2021 school year as presented.

E. APPROVAL OF THE OCCUPATIONAL THERAPY WORKS, LTD. CONTRACT

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To approve the agreement between the Chillicothe City School District and Occupational Therapy Works LTD. as recommended.

F. APPROVAL OF THE MUSIC DEPARTMENT DISNEY TRIP PROPOSAL

To approve the Music Department Disney Trip Proposal as presented.

G. APPROVAL OF THE 21-22 ATHLETIC FACILITY FEE SCHEDULE

To approve the 21-22 Athletic Facility Fee Schedule as recommended.

H. APPROVAL OF SALARY SCHEDULE

To approve the Homeless Coordinator Salary Schedule as recommended.

I. APPROVAL OF PERSONNEL ITEMS

To approve the following personnel recommendations pursuant to the terms and conditions of the new employee's individual contract and his / her job description. Said employment will be contingent upon (1) receipt of a satisfactory criminal record check, (2) receipt of licensure / certification from ODE (3) verification of experience and training, and (4) negative results on the drug testing.

1. Resignations – Certified Personnel 2021-2022 School Year

Morgan Frederick – 7-12 Permanent Substitute Position effective immediately

Xavier Halder – CIS – Intervention Specialist – effective June 30, 2021

Kelly Frailly – CMS – Vocal Music Teacher – effective June 25, 2021

2. Employments – Certified Personnel 2021-2022 School Year

Andrea Morgan – CHS – Permanent Substitute – effective 2021-2022 school year, Bachelors, 0 exp. \$40,193 – 1 yr contract

Drew Musser – CIS – Permanent Substitute – effective 2021-2022 school year, Bachelors, 0 exp. \$40,193 – 1 yr contract

Andrea Maier – CPS – 2nd Grade Teacher – effective 2021-2022 school year, Bachelors 5 yrs exp. \$49,236 – 1 yr contract

Corey Scaggs – CPS – 1st Grade Teacher – effective 2021-2022 school year, Bachelors 0 exp. \$40,193 – 1 yr contract

Larissa Mowry – CPS – 2nd Grade Teacher – effective 2021-2022 school year, Masters 0 exp. \$46,423 – 1 yr contract

David Bakenhaster – CIS – 3-6 P.E. Teacher – effective 2021-2022 school year, Bachelors 1 yr exp. \$43,810 – 1 yr contract

Vanessa Atwood – CIS – Intervention Specialist – effective 2021-2022 school year, Bachelors 6 yrs exp. \$51,045 – 1 yr contract

McKayla Patrick – CIS – 3rd Grade Teacher – effective 2021-2022 school year, Bachelors 0 exp. \$40,193 – 1 yr contract

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Kim Fout – CIS – 4th Grade Teacher – effective 2021-2022 school year, Bachelors 4 yrs exp. \$47,428 – 1 yr contract

Audra Bledsoe – CIS – 5th Grade Teacher – effective 2021-2022 school year, Bachelors 0 exp. \$40,193 – 1 yr contract

Jeremiah Iman – CIS – 4th Grade Teacher – effective 2021-2022 school year, Masters 1 yr exp. \$48,634 – 1 yr contract

Kristy Sheffield – CMS – P.E. Teacher – effective 2021-2022 school year, Bachelors 5 yrs exp. \$49,236 – 1 yr contract

Danielle McDaniel – Elementary STEM Facilitator – effective 2021-2022 school year, Bachelors + 150 hrs 9 yrs exp. \$60,249 – 1 yr contract

Julie Beatty – CIS – 6th Grade Teacher – effective 2021-2022 school year, Bachelors 9 yrs exp. \$56,471 – 1 yr contract

Leyna Bsat – CMS – 7-8 ELA Teacher – effective 2021-2022 school year, Bachelors 7 yrs exp. \$52,854 – 1 yr contract

Seth Martin – CHS/CMS – Intervention Specialist – 2021-2022 school year, Masters+30 hrs 10 yrs exp \$70,740 – 1 yr contract

Donna Caudill – CIS – Intervention Specialist – effective 2021-2022 school year, Masters 7 yrs exp. \$59,687 – 1 yr contract

Hannah Cryder Spaeth – CIS – 4th Grade Teacher – effective 2021-2022 school year, Bachelors 6 yrs exp. \$51,045 – 1 yr contract

Brandon Shope – Digital Academy – Grades 7-12 – effective 2021-2022 school year, Bachelors 3 yrs exp. \$45,619 – 1 yr contract

3. Contract Recommendations – Administrative – Classified Personnel 2021-2022 School Year

Larry Pritchard – 2 yr contract

4. Employments – Classified Personnel 2021-2022 School Year

Dawn Schneider – CPS – Paraprofessional Aide – effective 2021-2022 school year, Step 2 – \$16.23/hr

Hannah Mosley – CIS – Paraprofessional Aide – effective 2021-2022 school year, Step 0 – \$15.40/hr

Steven Grieser – CMS – 2nd Shift Custodian – effective July 1, 2021, Step 0 – \$17.24/hr

Melanie Kendrew – CPS – Paraprofessional Aide – effective 2021-2022 school year, Step 0 – \$15.40/hr

Ally Loel – CHS/CMS – Paraprofessional Aide – effective 2021-2022 school year, Step 0 – \$15.40/hr

5. Assignment Transfers – Certified Personnel – 2021-2022 School Year

Michael McCorkle from CHS Social Studies Teacher to CIS Dean of Students effective 2021-2022 school year

Alex Grow from CHS Permanent Substitute to CHS – Integrated Science Teacher effective 2021-2022 school year – Bachelors 0 exp \$40,193 – 1 yr contract

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Marissa Harris from CPS Permanent Substitute to Preschool Teacher at Mt. Logan Learning Center effective 2021-2022 school year – Masters 0 exp \$46,423 – 1 yr contract

Doug Pryor from CHS Bridges Teacher to CHS 9-12 Social Studies TEacher effective 2021-2022 school year

Jessica Orr – CHS – ELA Teacher to 7-12 Literacy Coach effective 2021-2022 school year

Maureen Zupi from CIS 4th Grade Teacher to CIS Reading Specialist effective 2021-2022 school year

Nicholas Winland from CMS Science TEacher to CHS ELA Teacher effective 2021-2022 school year

6. Assignment Transfers – Classified Personnel –2021-2022 School Year

Catherine Thornburg from Aide at CPS to Aide at 7-12 Building effective 2021-2022 school year

7. Step Salary Increase – 1st Semester 2021-2022

Morgan Foote from Step 2 to Step 4 effective 2021-2022 school year

8. Title I Parent Coordinator 2021-2022 (Grant Funded - Stipend)

Brenda Southworth

9. 2021 Summer Integrated STEM Curriculum Designers

Morgan Foote
Diane Spetnagel
Tabatha Taylor

10. 2021 Summer Chillicothe Digital Academy Course and Curriculum Creation

Jessica Orr – ELA I

11. Substitute Staff – Summer School Program 2021 (used on an as needed basis)

To approve the current CCSD transportation department staff as substitutes for the Summer School Program to be used on an as needed basis.

12. Supplemental Contracts – 2020-2021 School Year

Steve Bayless – CHS Asst Track Coach – 1 yr exp. \$1,885

13. Supplemental Contracts – 2021-2022 School Year

Diane Spetnagel – KG Team Leader – 0 exp.
Jessica Thompson – 1st Grade Team Leader – 0 exp.
Brandy Free – 2nd Grade Team Leader – 0 exp.

**Correction – Joseph Spaulding – CHS – Strength & Agility Coordinator – 8 yrs exp.

**Correction – Brad Wood – CHS – Asst Boys Soccer Coach – 3 yrs exp.

**Correction – Dennis Murphy – CHS – Football Equipment Manager – 20 yrs exp.

14. Credit Flex Teacher – 2020-2021 School Year

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Barbara Coulter – APUSH 1st Semester

15. Extended Days – 2020-2021 School Year

Sarah Hawthorne – 5 days

16. Extended Days – 2021-2022 School Year

Monica Hitchens – 2 days

17. Approval of Job Descriptions

Chillicothe Digital Academy Systems Navigator

HVAC Technician

Roll call on above group of resolutions: Mr. Bonner - yes, Mrs. Corzine - yes, Mr. Dennis, Mr. Hartmus - yes, Mr. Porter - yes. The motions carried.

DISCUSSION / INFORMATIONAL ITEMS

Parks and Recreation Board

Mrs. Corzine asked Mr. Bonner to explain the process the Board needs to follow to appoint a representative for the Schools to the Parks and Recreation Committee. Mr. Bonner explained the Committee meets the third Wednesday of every month except in the month of December. The Committee approves special events in the park and addresses short term and long term planning for the park as issues arise. Current issues under discussion are looking at the geese situation in the park and near Yoctangee Parkway. They also have a special committee exploring the possibility of a splash pad in the City Pool area and how to fund the addition.

In closing Mr. Bonner added it is a nice group of people that work well together because they care about Chillicothe's Parks. An appointee does not have to be an employee or board member. It can be anyone in the community who is interested and willing to serve on the committee.

Board Member Comments

Mr. Dennis thanked all of the new staff members for choosing to work with the Chillicothe City Schools.

Mr. Hartmus thanked all staff members for everything they do on a daily basis for the benefit of the District and our students.

21-06-11 Executive Session

It was moved by Mr. Porter and seconded by Mr. Hartmus to enter into executive session to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individual unless such person requests a public hearing and to consider the sale of property. Roll call: Mr. Bonner-yes, Mrs. Corzine - yes, Mr. Dennis-yes, Mr. Hartmus - yes, Mr. Porter - yes. The motion carried.

Executive Session began at 5:40 p.m.

Regular Session resumed at 6:46 p.m.

21-06-11 Adjournment

It was moved by Mr. Hartmus and seconded by Mr. Bonner to adjourn. Roll call: Mr. Bonner-yes, Mrs. Corzine - yes, Mr. Dennis-yes, Mr. Hartmus - yes, Mr. Porter - yes. The motion carried.

The meeting adjourned at 6:47 p.m.