

RECORD OF PROCEEDINGS

**BOARD OF EDUCATION
CHILLICOTHE CITY SCHOOL DISTRICT**

Regular Meeting

August 3, 2020
CHS/CMS Auditorium
5:30 p.m.

Members Present: Mr. Bonner, Mrs. Corzine, Mr. Hartmus, Mr. Mullins, Mrs. Shoemaker

Staff Present: Ms. Swinehart, Mrs. Lawwell

Call to Order

Mr. Mullins called the meeting to order and Mrs. Lawwell called the roll. Mr. Mullins announced the meeting was being recorded.

Pledge of Allegiance

The Pledge of Allegiance was led by Mr. Mullins.

20-08-01 Adoption of Board Agenda

It was moved by Mr. Hartmus and seconded by Mr. Bonner to adopt the agenda for the August 3, 2020 Board of Education Regular Meeting as presented. Roll call: Mr. Bonner - yes, Mrs. Corzine - yes, Mr. Hartmus - yes, Mr. Mullins - yes, Mrs. Shoemaker - yes. The motion carried.

Public Participation

Mr. Mullins welcomed all visitors to the meeting and opened the floor for public participation. There was none.

20-08-02 Approval of Resolution to Furnish Written Authorization in Accordance With ORC 2923.122 (D)(1)(a)

It was moved by Mr. Hartmus and seconded by Mr. Mullins to approve the following resolution as recommended.

**RESOLUTION TO FURNISH WRITTEN AUTHORIZATION
IN ACCORDANCE WITH O.R.C 2923.122 (D)(1)(a)**

WHEREAS, the Chillicothe City School District is permitted pursuant to Ohio Revised Code Section 2923.122 (D)(1)(a) to provide written authorization for certain persons designated by the Superintendent to convey deadly weapons or a dangerous ordnance in a school safety zone, or to possess a deadly weapon or dangerous ordnance in a school safety zone of the Chillicothe City School District; and

WHEREAS, the School Resource Officer for the Chillicothe City School District has taken Active Shooter Training as recently as January 2020 and have, therefore, been prepared in responding to such an emergency situation; and

WHEREAS, the School Resource Officer is working collaboratively with local law enforcement to maintain safety throughout the District and seeks the written authorization permitted under O.R.C. 2923.122(D)(1)(a) to further those efforts.

NOW, THEREFORE, BE IT RESOLVED, pursuant to Section 2923.122(D)(1)(a) of the Ohio Revised Code, that the Chillicothe City School District Board of Education hereby provides written authorization for certain persons designated by the Superintendent to convey deadly weapons or dangerous ordnance in a school safety zone, or to possess a deadly weapon or dangerous ordnance in a school safety zone of the Chillicothe City School District.

BE IT FURTHER RESOLVED, that any such person(s) designated by the Superintendent must be permitted under Ohio law to carry a concealed handgun, must undergo and successfully complete Ohio peace officer training, and must re-certify each school year prior to being authorized to convey and/or possess deadly weapons or dangerous ordnance in a school safety zone of the Chillicothe City School District.

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20-08-03 Treasurer's Report and Recommendations

It was moved by Mrs. Corzine and seconded by Mrs. Shoemaker to approve the following resolutions / recommendations as a group:

A. APPROVAL OF MINUTES

To approve the Board of Education minutes of the June 29, 2020 regular scheduled Board Meeting as presented.

B. APPROVAL OF FINANCIAL REPORTS

To approve the financial reports for the month of June 2020 as presented.

C. APPROVAL FOR RETURN OF ADVANCES IN JULY 2020:

To approve the following Return of Advances that were made in June 2020.

From:

439-9201	\$	5,003.99
013	\$	5,738.22
018-9602	\$	10,634.35
300-9000	\$	1,661.01
300-9100	\$	20,877.69
507-9201	\$	579,172.95
516-9201	\$	20,444.32
536-9201	\$	5,095.26
572-9201	\$	41,113.63
572-9202	\$	8,445.82
587-9201	\$	11,600.39
590-9201	\$	9,422.04
599-9201	\$	617.25
599-9202	\$	23,039.70

To:

001	\$	742,866.62
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D. APPROVAL OF FUND TO FUND TRANSFER IN JULY 2020

To approve the following Fund to Fund Transfer for the 2020-2021 Fiscal Year

From:

003-7200-911	\$	-478,846.00
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To:	002-5100-9171	\$	288,475.00	Tans Debt
To:	034-5100-9161	\$	190,371.00	034 Maintenance

E. APPROVAL OF THE PURCHASE OF A SPECIAL EDUCATION BUS

To approve the purchase of a special education bus in the amount of \$102,542 without air conditioning from Ohio Cat or approve the purchase of a special education bus in the amount of \$108,692 with air conditioning from Ohio Cat.

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F. APPROVAL OF META SOLUTIONS COOPERATIVE BUS PURCHASING

To approve the following resolution for Cooperative Bus Purchasing as presented.

META Solutions Cooperative Advertising and Receiving Bids
for School Bus Chassis and Bodies

WHEREAS, the Chillicothe City Schools Board of Education wishes to advertise and receive bids for the purchase of two (2) - 71 passenger conventional (type) school bus(es).

THEREFORE, BE IT RESOLVED the Chillicothe City Schools Board of Education wishes to participate and authorize META Solutions (META) to advertise and receive bids on said Board’s behalf as per the specifications submitted for the cooperative purchase of two (2) - 71 passenger conventional school bus(es).

G. APPROVAL OF MVECA VOIP SERVICE CONTRACT

To approve the contract for MVECA VOIP Services from July 1, 2020 to June 30, 2023 in the amount of \$37,133 annually as presented.

H. APPROVAL OF AMENDED CERTIFICATE #1 FOR FY21

To approve the Amended Certificate #1 for FY21 as presented.

I. ACCEPTANCE OF GIFTS / DONATIONS

To accept the following Gifts / Donations as listed.

Clothing and Supplies valued at \$3,170.18 for the enrichment of students in our District from an Anonymous Donor

- \$ 1,000.00 from General Mills for the Mobile Meals Lunch Program
- \$ 150.00 from an anonymous Donor to the Mobile Meals Program
- \$ 25.00 from an anonymous Donor to the Mobile Meals Program

Roll call on above group of resolutions: Mr. Bonner - yes, Mrs. Corzine - yes, Mr. Hartmus - yes, Mr. Mullins - yes, Mrs. Shoemaker-yes. The motions carried.

20-08-04 Superintendent Recommendations

It was moved by Mr. Bonner and seconded by Mrs. Shoemaker to approve the following resolutions / recommendations as a group:

A. APPROVAL OF 2020 - 2021 ATHLETIC HANDBOOK

To approve the 2020 - 2021 Athletic Handbook as presented.

B. APPROVAL OF THE 2020 - 2021 FEE SCHEDULE

To approve the 2020 - 2021 Fee Schedule as presented.

C. APPROVAL OF 2020 - 2021 CALENDAR CHANGES

To approve the changes to the Chillicothe City School District 2020 - 2021 School Year Calendar as presented.

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D. APPROVAL OF COVID-19 FACE COVERING POLICY

To approve the COVID-19 Face Covering Policy for the 2020 - 2021 School Year as presented.

E. APPROVAL OF CCSD REMOTE LEARNING PLAN

To approve the Chillicothe City School District Remote Learning Plan for the 2020 - 2021 School Year as presented.

F. APPROVAL OF BOARD POLICIES

To approve the following Board Policy revisions. These policies were presented for review at the June 2020 Board of Education meeting. These policies reflect the changes to bring District policies into compliance with the current laws and are recommended by the Ohio School Boards Association.

GBRA	Family Medical Leave Act Expansion (Families First Coronavirus Response Act)
GBRA-R	Family and Medical Leave Act Expansion (Families First Coronavirus Response Act)
GBRAA	Emergency Paid Sick Leave (Families First Coronavirus Response Act)
GBRAA-R	Emergency Paid Sick Leave (Families First Coronavirus Response Act)
GCN-1	Evaluation of Professional Staff (Ohio Teacher Evaluation System) (AFC-1)

G. APPROVAL OF ROSS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES LEA CONTRACTED SERVICES AGREEMENT FOR THE 2020 - 2021 SCHOOL YEAR

To approve the 2020 - 2021 Ross County Board of Developmental Disabilities LEA Contracted Services Agreement as presented.

H. APPROVAL OF PIONEER SCHOOL CONTRACT FOR NURSE SERVICES

To approve the Pioneer School Contract for Nurse Services for the 2020 2021 School Year in the amount of \$47,041.12 as presented.

I. APPROVAL OF MEMORANDUM OF AGREEMENT TO AMEND THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CCSD BOARD OF EDUCATION AND OAPSE

To approve the MOU regarding the Attendance Bonus changes between the CCSD Board of Education and the OAPSE bargaining unit as presented.

J. APPROVAL OF THE RESERVE SCHOOL OF APPLEWOOD CENTERS, INC. AGREEMENT FOR EDUCATIONAL SERVICES

To approve the agreement between the Chillicothe City Schools and the Reserve School of Applewood Centers, Inc. for the 2020 - 2021 school year as presented.

K. APPROVAL OF THE BUS ROUTES FOR THE 2020 - 2021 SCHOOL YEAR

To approve the Bus Routes for the 2020 - 2021 School Year as presented.

L. APPROVAL OF WALK ZONE INCREASE FOR THE 2020 - 2021 SCHOOL YEAR

To approve the increase of the walk zone for the 2020 - 2021 school year to 1.25 miles as presented.

M. APPROVAL OF PERSONNEL ITEMS

To approve the following personnel recommendations pursuant to the terms and conditions of the new

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employees individual contract and his / her job description. Said employment will be contingent upon (1) receipt of a satisfactory criminal record check, (2) receipt of licensure / certification from ODE (3) verification of experience and training, and (4) negative results on the drug testing.

1. Resignations 2020 - 2021 School Year – Certificated Personnel
Dr. Loretta Harvey – CMS – STEM Teacher
Kaz Pata – CIS – PE Teacher
Billie Baxter Dubois – CPS – Kdg Teacher
Jamie Metzger – CHS – Science Teacher
Todd Tinker – District Parent Mentor
2. Employments 2020 - 2021 School Year – Certificated Personnel
Lea Sewell – Speech Therapist – Preschool – effective August 1, 2020, Masters - 0 exp, \$45,070
Jessica Thompson – 1st Grade Teacher – CPS – effective August 1, 2020, Bachelors - Step 4, \$47,802
Nicholas Winland – STEM Teacher – CMS – effective August 1, 2020, Bachelors - 0 exp, \$39,022
Shelby Schelling – Integrated Science – CHS – effective August 1, 2020, Masters, 3 yrs exp, \$49,363
3. Employments 2020 - 2021 School Year – Classified Personnel
Jessica Hardesty – Bus Driver (Permenant Substitute) – Transportation – 2 yrs exp, \$19.01 / hour
Mark Tanner – Bus Driver (Permanent Substitute) – Transportation – 0 exp, \$18.04 / hour
Rebecca Zickafoose – 5 hour Lunchroom Worker – CPS – 0 exp, \$14.35 / hour
4. Step-Salary Increase 2020 - 2021 School Year
Crystal Phillips – Masters to Masters + 15
5. Extended Days for 2020 - 2021 School Year
Natalie Harbert – 10 days
Melissa Gallagher – 40 days
Tammy Spriggs – 5 days
Dana Letts – 12 days
6. Assignment Transfers – Certificated Personnel for 2020 - 2021 School Year
Sarah Hawthorne from CHS Guidance to Coordinor of Online Learning and Wellness - 1 Year Contract
Charity Armbruster from Guidance Counselor at CIS to Guidance Counselor at CHS
Pamela Blakey from 3rd Grade Teacher at CIS to District Teacher of Online Instruction
Brenda Southworth from Instructional Specialist at CIS to District Teacher of Online Instruction
Marilyn Greer from 5th Grade Teacher at CIS to District Teacher of Online Instruction
Deborah Pentecost from STEM Teacher at CIS to District Teacher of Online Instruction
Tammy Morrissey from 1st Grade Teacher at CPS to District Teacher of Online Instruction
Deanne Davis from Intervention Specialist at CPS to District Teacher of Online Instruction
Mary Ann Robertson from 2nd Grade Teacher at CPS to District Techer of Online Instruction
7. Assignment Transfers – Classified Personnel for 2020 - 2021 School Year
Deana Price from 5 hour Lunchroom Worker at CMS / CHS to 5 hour Lunchroom Worker at CIS
Kimberly Arrowood from Aide at CHS/CMS to Aide at CPS
Bethany Estep from 5 hour Lunchroom Worker at CPS to Parent Mentor Position for the District
8. Supplementals for 2020 - 2021 School Year
Randa Rossman – CIS – 6th Grade Team Leader – 0 exp
Barbara Coulter – School Community Relations – 12 yrs exp
9. Summer Food Service Program – 2020 Summer
Rebecca Zickafoose – Lunchroom Worker
10. Homeless Coodinator (Grant Funded) for 2020 - 2021 School Year

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Tabitha Muse

11. Title I Parent Coordinator (Grand Funded \$3,500)
Dana Letts
12. Externships / Internships / Student Teachers – 2020 - 2021 School Year
Morgan Hitchings – Social Worker Internship – District
13. Substitute Staff (used on an as needed basis)
Leslie Hamman – Substitute Teacher
Matthew Pritchard – Substitute Teacher
Niland Vinzant – Substitute Teacher
Gregory Elliott – Substitute Teacher
William (Bill) Rhoads – Substitute Teacher
Tamara Washington – Substitute Teacher
Brittany Cooper – Substitute Teacher

Matthew Pritchard – Substitute Aide

Leslie Hamman – Substitute Fiscal / Clerical

Mindy Doughty – Substitute Bus Driver

Matthew Pritchard – Substitute Custodian
14. Leave of Absence (Short Term) Without Pay
Erica Barnes – 07/29/20 through 07/31/20
15. Job Descriptions for 2020 - 2021 School Year
Coordinator of Online Learning and Wellness
Teacher of Online Instruction
Administrative Assistant to the Director of Curriculum and Instruction
Business Secretary
English Learner Parent / Student Liaison

Roll call on above group of resolutions: Mr. Bonner - yes, Mrs. Corzine - yes, Mr. Hartmus - yes, Mr. Mullins - yes, Mrs. Shoemaker - yes. The motions carried.

DISCUSSION / INFORMATIONAL ITEMS

Call In Discussion Items

Kristin Parks and Brenda Southworth assisted the Board and Administration by relaying the Call in / Online questions and concerns for the Board. A summary of the concerns are :

- ▶ In the situation of students changing classes and getting desks sanitized before the next class of students enter the room.
- ▶ How will we address students sharing textbooks when there are not enough for every student.
- ▶ If class sizes exceed 15 students, how will we address the 6 ft social distancing requirements in the class room.
- ▶ If the parents of a student are employed in high risk jobs, i.e. health care or prison workers, the student could bring the virus into the classroom.

Mr. Brown addressed the question of getting desks sanitized between students changing classes. It is okay for students to enter the room while the desks are being sprayed. The chemicals are not harmful to the students. The older students may also help with the sanitizing. The students just need to maintain the social distance as they exit, enter or wait to be seated in a classroom.

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Mr. Brown explained additional textbooks have been purchased to ensure students will not have to share. Not all classes will be using textbooks and if textbooks are turned in by a student, they will be quarantined in plastic bags as per Health Department Guidelines.

Superintendent Swinehart noted that with the trend we are showing for enrollment in online classes, we expect the K through 6 class sizes to be about 15 per class. The Re-Opening Plan for the schools has been reviewed and approved by the Ross County Health District. They will meet again for another review before the first day of school. As per the approved Re-Opening Plan, Masks are required of all staff and students in all buildings. The Primary school will work with students on mask issues. Teachers are also encouraged to incorporate lesson plans to enable them to take the class outside while the weather is nice.

Mr. Mullins noted there is no hybrid plan. They looked at different options and none of them made sense for our District and did not help working parents with child care issues. If our schools become unsafe at some point, we will go completely online.

Board Member Comments

Mr. Hartmus said he has been asked a few times about kids bringing backpacks and supplies. Superintendent Swinehart responded that book bags and lunch boxes are welcome, but supplies will be provided at the elementary levels. Principal Ballentine added that its okay for pens and paper supplies for the first days at CHS/CMS. Supply lists will be distributed as needed for each class.

Mr. Bonner commended everyone for going above and beyond for getting things in line and getting things done to open school safely. He also extended congratulations and thank yous to all who helped with getting the Neil Johnson Statue set up. Mr. Mullins added that there will be a dedication ceremony in the next few months once the final details are completed.

20-08-05 Adjournment

It was moved by Mr. Hartmus and seconded by Mr. Bonner to adjourn. Roll Call: Mr. Bonner - yes, Mrs. Corzine - yes, Mr. Hartmus - yes, Mr. Mullins - yes, Mrs. Shoemaker - yes. The motion carried.

The meeting adjourned at 6:09 p.m.