

**RECORD OF PROCEEDINGS**

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**BOARD OF EDUCATION  
CHILLCOTHE CITY SCHOOL DISTRICT**

Special Meeting

October 20, 2020  
Atwood District Office  
Conference Room  
4:00 p.m.

Members Present: Mr. Bonner, Mrs. Corzine, Mr. Hartmus, Mr. Mullins, Mrs. Shoemaker

Staff Present: Ms. Swinehart, Mrs. Lawwell

**Call to Order**

Mr. Mullins called the meeting to Order and Mrs. Lawwell called the roll.

**20-10-01 Approval of Board Agenda**

It was moved by Mr. Mullins and seconded by Mr. Hartmus to adopt the agenda for the October 20, 2020 Board of Education Special Meeting – Work Session as presented. Roll Call: Mr. Bonner - yes; Mrs. Corzine - yes; Mr. Hartmus - yes; Mr. Mullins - yes, Mrs. Shoemaker - yes. The motion carried.

**WORK SESSION**

**Personnel**

The Board reviewed the Superintendent’s Proposal for restructuring the District Office administrative duties. The proposal calls for aligning certified administrative duties to education related requirements and hiring a classified administrator to focus on business services. The Board will be asked to approve the job descriptions at the regular October board meeting and the changes in duties with the district office administration will begin January 1, 2021.

**20-10-02 Executive Session**

It was moved by Mr. Hartmus and seconded by Mrs. Shoemaker to enter into executive session to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individual unless such person requests a public hearing and consider the purchase or sale of property. Roll Call: Mrs. Corzine - yes; Mr. Hartmus - yes; Mr. Mullins - yes, Mrs. Shoemaker - yes. The motion carried.

Mr. Bonner left the meeting at 5:27 p.m.

Executive Session began at 5:27 p.m.

Regular Session resumed at 5:50 p.m.

**20-10-03 Adjournment**

It was moved by Mr. Hartmus and seconded by Mrs. Shoemaker to adjourn. Roll Call: Mrs. Corzine - yes; Mr. Hartmus - yes; Mr. Mullins - yes, Mrs. Shoemaker - yes. The motion carried.

The meeting adjourned at 5:51 p.m.