



**Study Skills Syllabus**  
**CHS Special Education Department**

**Contact Information:** Parents may contact me by phone, email, or visiting the school.

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**CCSD Vision Statement:** The Chillicothe City School District will provide tomorrow's leaders with a high quality education by developing high expectations and positive personal relationships among students, staff, and community members.

**CCSD Mission Statement:** The Chillicothe City School District empowers students to learn, to lead, and to serve.

**Course Description and Prerequisite(s) from Course Handbook:**

**Study Skills 101**

State Course # 300030

A special education elective

Prerequisite: None

Grade: 9-12

Graded Conventionally

Credit: 1

Study Skills is designed for students on an Individualized Education Plan (IEP) to receive additional specially designed instruction beyond what is provided in core classes. This Specially designed instruction is based on the goals written into their IEPs. After that instruction, they receive individual help on coursework and course assignments (prioritizing missing assignments) as well as literacy intervention. Study Skills is a course designed to reinforce and build upon the student's previously learned organizational, study, test taking and advocacy skills. Specific IEP goals and objectives for each student are integrated into the framework of this class as well as; learning style recognition; development of learning and coping strategies; organization and time management; self-advocacy skills; collaboration with staff and peers; and increasing independence.

**Course Materials:**

**Google Chromebook**

**Electronic Resources:**

- Google Chromebook
- 3 ring binder (1 ½" or bigger) with dividers
- Paper
- Pencil or other writing utensils

**Electronic Resources:**

- Any resource used by core content teachers

**Course Expectations:**

- Students are expected to complete all assignments on time
- Students are expected to actively participate in classroom discussions and activities
- Students are expected to monitor their own progress via their Progress Book account, and
- Students are expected to ask for help when it is needed.
- Student **WILL NOT** use cell phones. If caught using the cell phone the teacher will use the 5 step discipline procedures.
- Students will work on IEP goals and objectives.
- When tests are given students will not talk to anyone who is taking said test.
- Students are expected to come to class ready to work on their IEP goals and objectives. This class is going to be different for everyone taking it.
- Students will not always be doing the same assignments.
- No outside food or beverages will be allowed in the classroom.

**Grading:**

Students are graded based on participation for this course. Participation is measured based on timeliness, engagement, and effort placed on assignments. Students will earn either full, half, or no credit for each class. Showing up to class on time, setting appropriate goals and actively pursuing these goals earns students full credit. Coming to class late and/or only exerting partial effort will only earn students partial credit. Not participating will result in no credit. The final cumulative percentage will be the student's final grade for the course.

**Grading Scale:**

The grading scale for Chillicothe High School can be found in the student handbook or online at <http://www.chillicothe.k12.oh.us/1/Content2/studenthandbook>.

**Late Work:** Late work will be subject to the Board-adopted policy on assignments that are submitted late (to be reviewed in class).

- Regardless of the absence type (excused or unexcused), students will be expected to make up work and be held accountable for learning all material they missed.
- Any student who is absent from school (excused or unexcused) will have one (1) additional day for every day they missed, to make up his/her work for full credit (100%).
- Any student who exceeds the allotted time to turn in an assignment for full credit may still turn in late work for partial credit.
  - Any student who turns in work up to 1 week late must at least be given the opportunity to earn 75% on that assignment.
  - Any student who turns in work between 1 and 2 weeks late must at least be given the opportunity to earn 60% on that assignment.
- The end of the 9 weeks is the cut off point for teachers to accept late work from students for full or partial credit, unless the teacher decides to give the student an incomplete for the 9 weeks due to extenuating circumstances.

**CHS Study Skills Course Syllabus**

After you have reviewed the preceding packet of information with your parent(s) or guardian(s), please sign this sheet and return it to me so that I can verify you understand what I expect out of each and every one of my students.

Student Name (please print): \_\_\_\_\_

Student Signature: \_\_\_\_\_

Parent/Guardian Name (please print): \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_